

Yolo County Transportation District

SPECIAL MEETING AGENDA

March 18, 2020 – 6:00 p.m.

DIRECTORS: Chris Ledesma (Chair), Jesse Loren (Vice-Chair), Don Saylor, Lucas Frerichs, Enrique Fernandez, Matt Dulcich, Todd Rogers

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The Governor's Executive Order N-25-20 (March 12, 2020), available at <https://www.gov.ca.gov/wp-content/uploads/2020/03/3.12.20-EO-N-25-20-COVID-19.pdf>, requires agencies holding meetings via teleconferences to designate a publicly accessible location from which members of the public may observe and provide public comment. **Although members of the public are encouraged to participate via teleconference**, YCTD has designated the following physical location, date and time for public participation:

MEETING PLACE: YCTD Board Room
350 Industrial Way
Woodland, CA 95776

<u>Estimated Time</u>		<u><i>The Chairman reserves the right to limit speakers to a reasonable length of time on any agenda item, depending upon the number of people wishing to speak and the time available.</i></u>	<u>Info/Discussion</u>	<u>Deliberation/Action</u>
6:00 PM	1.	Roll Call/Determination of Quorum (Voting members: Woodland, Davis, West Sacramento, Winters, Yolo County) (Nonvoting members: Caltrans, UCD)		X
6:00	2.	Consider Approval of Agenda for March 18, 2020 Meeting		X
6:00	3.	Comments from public regarding matters NOT on the Agenda, but within the purview of YCTD	X	
6:00	4.	Grant Emergency Authority to Executive Director (Terry Bassett)		X
6:30	5.	Adjournment		X

I declare under penalty of perjury that the foregoing agenda was posted on or before 6:00 pm, Tuesday, March 17, 2020 at the Yolo County Transportation District Office (350 Industrial Way, Woodland, California).



Terry Bassett, Executive Director

BOARD COMMUNICATIONS: YOLO COUNTY TRANSPORTATION DISTRICT

350 Industrial Way, Woodland, CA 95776 --- (530) 661-0816

Topic: Grant Emergency Authority to Executive Director	Agenda Item #: Agenda Type:	4 Deliberation/Action
		Attachments Yes <input checked="" type="radio"/> No
Prepared by: Terry Bassett	Approved by: 	Meeting Date: March 18, 2020

RECOMMENDATION:

It is recommended that for the 10-week period, effective March 17, 2020 through May 31, 2020, the YCTD Board of Directors grant emergency authority to its Executive Director, authorizing him, in collaboration with the Board Chair and District Counsel, to plan, for and execute emergency changes in any and all fixed route and paratransit schedules and routes as made necessary as the result of the coronavirus, known as COVID-19, and guidance/directives from the Yolo County Emergency Operations Center, the Yolo County Health Officer, the California Office of Emergency Services, the Governor of the State of California, or other regional, state or federal authorities that have jurisdiction over YCTD. Furthermore, the YCTD Board of Directors authorizes its Executive Director to utilize YCTD resources to assist the EOC in undertaking other activities in support of EOC requests for support services.

REASON FOR RECOMMENDATION:

Rapidly changing conditions and events associated with the COVID-19 have necessitated the need for this emergency delegation of authority.

BACKGROUND:

Particularly over the last 10 days, there have been major events and changes throughout the country that affect the lives of virtually everyone. That includes how, when and where they travel.

Just Tuesday afternoon, March 17th, Sacramento County health officials called on all residents, not just the elderly, to stay at home effective immediately. On Monday, six Bay Area Counties took a similar position by ordering residents to do the same.

We are in close contact with the Yolo County Emergency Operations Center (EOC). How and if we move people is influenced by recommendations and directives issued by the EOC, which also relies heavily on advice from the Public Health Officer. Because we hear varying forecasts on how long it will be before the pandemic lessens, I am asking for emergency authority to make the service adjustments necessary to best serve the public, while being responsive and supportive of the EOC.

We have also been in contact with other transit providers in broadening our understanding on how they are responding to this crisis.

What influences the level of transit services we can provide are 1) directives from the EOC or other authorities, 2) changes in ridership demand and 3) changes in available workforce, from drivers, to mechanics, to support personnel. How the workforce is handled in terms of lost wages from service reductions may become an increasingly important issue that we will need to work on with legal counsel, YCTD's board, and Transdev as we explore local, state and federal assistance programs that will likely change or become available.

Over the last week, in response COVID-19, there have been significant drops in fixed route and paratransit ridership because riders have deferred or stopped using transit to get to/from medical appointments, schools, higher education institutions, work and other destinations.

As of March 16th, both YCTD and Transdev stopped serving the Adult Day Health Center in Woodland, because they are shut down. On that same date, on/off Yolobus activity at Sacramento International Airport was down over 57%. We continue to serve Cache Creek Casino Resort because they still employ several who will continue working there, and we did not want to abandon many non-casino riders who depend on the route for everything from grocery shopping, medical appointments and jobs. All other Yolobus service remains intact at this moment; however, that could change.

We have suggested that some drivers and other employees, as well as the buses themselves, might be a good resource that the EOC can draw from in the movement of people and goods, such as food supplies. Thank you, Director Lorenz for helping us in this area.

We are working on a series of possible service changes, based on changing conditions, but it is quite evident that this is a moving target, which we must plan for, and we need to be prepared to alter or pivot our plans to changing conditions.

BUDGET IMPACT:

Unfortunately, the impact of the recommendation is not yet fully known.