

Item 4a

YOLO COUNTY TRANSPORTATION DISTRICT BOARD OF DIRECTORS MEETING

April 11, 2011

Woodland City Hall, Council Chambers
300 First Street, Woodland, CA

Agenda Item 1 – Call to Order/Roll Call/Pledge of Allegiance

Chair Anderson called the meeting to order at 7:03 p.m. He requested that Ms. Souza call roll. He then led the assembly in the pledge of allegiance. The following representatives were in attendance:

- Davis – Sue Greenwald (Primary)
- Winters – Harold Anderson (Primary)
- West Sacramento – Oscar Villegas (Primary)
- Woodland – Art Pimentel (Primary)
- Yolo County – Mike McGowan (Primary)
- Caltrans District 3 – Erik Fredericks (Primary)
- UC Davis – David Takemoto-Weertz (Alternate)

Staff present were Terry Bassett, YCTD Executive Director; Janice Phillips, YCTD Deputy Director, Sonia Cortés, YCTD Legal Counsel and Kathy Souza, YCTD Administrative Assistant.

Others present were: Carmen Alba, Veolia Transportation and William Lowell, West Sacramento.

Agenda Item 2 - Consider Approval of Agenda for April 11, 2011 meeting

Minute Order 11-15

Director Villegas made the motion, seconded by Director Pimentel, to approve the agenda for the April 11, 2011 meeting as distributed. Roll call resulted in:

- AYES: Anderson, Greenwald, McGowan, Pimentel, Villegas
- NOES: None
- ABSENT: None
- ABSTAIN: None

Agenda Item 3 - Comments from public regarding matters NOT on the Agenda, but within the purview of YCTD

William Lowell reiterated how much better he felt the new shelter at Cottonwood and Beamer Streets in Woodland was than the old enclosed shelters. He hoped that the other older enclosed shelters would be replaced before the hot weather set in.

Agenda Item 4 – Consent Calendar

Minute Order 11-16

Director Pimentel made the motion, seconded by Director Villegas, to approve the following items on the Consent Calendar:

- 4a. Approve the minutes of the March 14, 2011 board of directors meeting.
- 4b. Adopt Resolution for State Transit Assistance Application
- 4c. Adopt Resolution for Delegation of Authority to Request Disbursements Relative to CalPERS Post Employment Pre-Funding Plan.

Roll call resulted in:

- AYES: Anderson, Greenwald, McGowan, Pimentel, Villegas
- NOES: None
- ABSENT: None
- ABSTAIN: None

Agenda Item 5 – Board Member Reports, Announcements, Appointment Nominations, Presentations

Director Villegas reported on a recent presentation by the West Sacramento Chamber of Commerce who spoke highly of YCTD staff members coordinating with the Chamber on the upcoming Farmers' Market.

Director McGowan stated that his band would be performing at the opening of the Farmers' Market on May 19, 2011.

Chair Anderson welcomed Erik Fredericks to the board.

Director Fredericks announced he had been recently appointed the new primary Caltrans representative to the board and Arthur Murray would serve as the alternate representative.

Director Greenwald asked who represented UC Davis on the YCTD TAC. Mr. Bassett responded that it was Matt Dulcich. Director Greenwald asked to receive the minutes of the TAC and Citizens' Advisory Committee. Mr. Bassett said he would look at posting those minutes on the District website.

Agenda Item 6 – Oral Update from Veolia Transportation

- a) Ms. Alba reported the monthly mandatory safety meetings later in the week would focus on the revised Easter Seals ADA pocket guide and passenger securement training.
- b) Ms. Alba advised the directors that in March a passenger reported a driver allegedly texting while driving. From its investigation, Veolia determined the driver was in violation of Veolia's zero tolerance policy, and he was terminated. She added that the new collective bargaining agreement had included the point that even a powered on electronic device on a driver would make that driver subject to progressive disciplinary procedures.
- c) Ms. Alba reported that Veolia had provided CNG training to both fire and law enforcement in Davis the previous week and would do the same in West Sacramento the following week with a goal to provide training to all county departments.

Item 7 – Appoint YCTD Alternate to Capitol Corridor JPA Board

Mr. Bassett reported that the change in City of Davis representation on the YCTD board necessitated revisiting matter of the board's alternate representative to the Capitol Corridor Joint Powers Authority Board (CCJPA).

Director Greenwald stated her opinion that Dan Wolk would like to serve as the alternate representative. Director McGowan indicated his support of that suggestion. Mr. Bassett indicated that Mr. Wolk is a regular Capitol Corridor train rider.

By consensus, Dan Wolk was appointed as the YCTD Alternate Representative to the CCJPA.

Agenda Item 8 – Authorize Actions Related to Bus Stop Amenity Grant

Mr. Bassett reminded the directors that at the March meeting they deferred action regarding the procurement of bus shelters, solar powered lights, benches and trash receptacles off of a grant from the California Transportation Commission, directing YCTD staff to work with staff from the five jurisdictions regarding the matter. He reported staff had engaged in face-to-face meetings with staff from the City of Davis, Unitrans and the County of Yolo. He added that he had been engaged in email and/or telephone communications with staff from the Cities of West Sacramento and Woodland and communicated our shelter installation recommendation to staff from the City of Winters.

Mr. Bassett reviewed the chart showing bus shelter distribution throughout Yolo County, as well as shelters proposed for replacement and those at new sites. He added that the overall shelter count included shelters installed by both developers and public agencies. He further stated that in meeting with staff from the City of Davis and Unitrans, it was confirmed that Unitrans had developed a bus shelter replacement program in Davis, with the intention of changing out each shelter on a 15-year cycle. Of the Yolo bus shelters installed in Davis in the late 80s to the mid 90s all but one had been replaced. He stated that one shelter was proposed for replacement as well as two other shelters in Davis, with the CTC grant. He reported that Davis and Unitrans staff concurred with the recommendation.

Director Greenwald asked which Davis staff members were involved in the discussions. Mr. Bassett replied Bob Clarke and Roxanne Namazi. He indicated that he met face-to-face with Ms. Namazi on the matter and had telephone conversations with Mr. Clarke.

Director Greenwald asked if other sources of funding might become available for shelters near senior complexes in Davis as she had heard from residents there stating there was a need for shelters. Mr. Bassett responded that he

would expect funding, such as safety and security, to become available in the next year which could be applied for to install such shelters.

Minute Order 11-17

Director Pimentel made the motion, seconded by Director Villegas, to

1. Add the following to YCTD’s list of approved capital projects and amend the YCTD budget to reflect \$264,000 in bus stop amenities; and
2. Authorize staff to procure the bus stop amenity capital items shown on the attached list within the \$264,000 total dollar limit described above.

Bus Stop Amenities (CTC Funded)						
	Project	Quantity	Cost/Unit	Total Cost	Cumulative	
1	9' shelters with solar lighting, schedule displays & anti-vagrant benches	2	\$6,704	\$13,408	\$13,408	Existing YCTD Blanket Agreement
2	13' shelters with solar lighting, schedule displays & anti-vagrant benches	2	\$7,358	\$14,716	\$28,123	Existing YCTD Blanket Agreement
3	6' anti-vagrant perforated metal benches	10	\$1,138	\$11,378	\$39,501	Existing YCTD Blanket Agreement
4	9' Shelters with full-windscreen side panels, solar lighting, schedule displays anti-vagrant benches & trash receptacles	7	\$8,274	\$57,918	\$97,419	Morango Basin Procurement
5	9' Shelters with half windscreen side panels solar lighting, schedule displays & anti-vagrant benches & trash receptacles	5	\$7,804	\$39,020	\$136,439	Morango Basin Procurement
6	13' Shelters with solar lighting, schedule displays & anti-vagrant benches & trash receptacles	14	\$8,784	\$122,976	\$259,415	Morango Basin Procurement
7	Solar lighting & spare windscreen panels for shelters & stops	10	\$1,142	\$11,420	\$270,835	Morango Basin Procurement

The above numbers include estimated shipping expenses, processing fees and sales tax. Staff may make adjustments in some of the quantities to keep the total at or below \$264,000.

CTC GRANT FUNDED BUS SHELTER INSTALLATIONS - TENTATIVE LISTING

WOODLAND

<u>Replacement Shelters:</u>				
1	ASHLEY	LINCOLN	SB	REPLACE AND INSTALL NEW 9' SHELTER
2	COTTONWOOD	GIBSON	SB	REPLACE AND INSTALL NEW 9' SHELTER
3	COTTONWOOD	GIBSON	NB	REPLACE AND INSTALL NEW 9' SHELTER
4	GIBSON	COUNTY FAIR	EB	REPLACE AND INSTALL NEW 9' SHELTER
5	LINCOLN	ROAD 98	WB	REPLACE AND INSTALL NEW 13' SHELTER
<u>New Sites:</u>				
1	BEAMER	WEST	WB	INSTALL PAD & 13' SHELTER
2	COUNTY FAIR MALL	TRANSIT CENTER	EB	INSTALL NEW 13' SHELTER
3	COUNTY FAIR MALL	TRANSIT CENTER	EB	INSTALL NEW 13' SHELTER
4	COUNTY FAIR MALL	TRANSIT CENTER	EB	INSTALL NEW 13' SHELTER
5	E. MAIN	INDUSTRIAL	EB	INSTALL PAD & 13' SHELTER
6	MAIN	COMMUNITY	WB	INSTALL PAD & 13' SHELTER
7	MATMOR	CANNERY	SB	INSTALL NEW 9' SHELTER

WEST SACRAMENTO

<u>Replacement Shelters:</u>				
1	5TH	C	NB	REPLACE AND INSTALL NEW 9' SHELTER
2	6TH	ANDREW	SB	REPLACE AND INSTALL NEW 9' SHELTER
3	IKEA CT	IKEA	NB	REPLACE AND INSTALL NEW 13' SHELTER
4	JEFFERSON	TRIANGLE	NB	REPLACE AND INSTALL NEW 13' SHELTER
5	W CAPITOL	HARBOR	WB	REPLACE AND INSTALL NEW 13' SHELTER
6	W CAPITOL	HARBOR	EB	REPLACE AND INSTALL NEW 13' SHELTER
<u>New Sites:</u>				
1	3RD	G	NB	INSTALL PAD & 9' SHELTER
2	JEFFERSON	HIGGINS	NB	INSTALL PAD & 13' SHELTER
3	JEFFERSON	MICHIGAN	NB	INSTALL PAD & 13' SHELTER
4	JEFFERSON	MICHIGAN	SB	INSTALL PAD & 9' SHELTER
5	JEFFERSON	LAKE WASHINGTON	NB	INSTALL PAD & 13' SHELTER
6	SOUTHPORT	OAKLAND BAY	SB	INSTALL PAD & 9' SHELTER

DAVIS

<u>Replacement Shelters:</u>				
1	ANDERSON	HANOVER	NB	REPLACE AND INSTALL NEW 13' SHELTER
2	COVELL	SYCAMORE	WB	REPLACE AND INSTALL NEW 13' SHELTER
3	COVELL	SYCAMORE	EB	REPLACE AND INSTALL NEW 9' SHELTER

WINTERS

<u>New Sites:</u>				
1	MAIN	RAILROAD	EB	INSTALL 9' SHELTER

YOLO COUNTY

<u>New Sites:</u>				
1	DUNNIGAN			INSTALL 9' SHELTER
2	KNIGHTS LANDING			INSTALL 9' SHELTER

TOTALS

WOODLAND				12
W. SAC.				12
DAVIS				3
WINTERS				1
COUNTY				2
TOTAL				30

Roll call resulted in:

AYES: Anderson, Greenwald, McGowan, Pimentel, Villegas

NOES: None

ABSENT: None

ABSTAIN: None

Agenda Item 9- Update on State and Federal Budget Related Impacts on Transportation Funding

Mr. Bassett informed the directors that he had recently participated in the CTA Transit Lobby Day in Sacramento. He reported that the status of transportation funding was still uncertain until a new budget was passed.

Mr. Bassett stated that, at the federal level, there was some talk that the new reauthorization bill could be introduced about the same time as the upcoming Sacramento Metro Chamber's Cap-to-Cap trip. He informed the board that some of the Yolo County projects submitted for inclusion on the Cap-to-Cap project list were not on the Sacramento Metropolitan Chamber of Commerce's Transportation Committee proposed project list. He added that he and Director Anderson would still have the opportunity to lobby separately for those projects not included.

Director Greenwald expressed concern about spending public funds to send District representatives on the trip if they (the Cap-to-Cap consortium) would only be advocating for projects that were not of primary importance to Yolo County.

Director Pimentel responded that, just as in prior years, the District representatives could still advocate for Yolo County projects by meeting separately with legislators and their staff.

Mr. Bassett distributed the list of Yolo County projects that was submitted to the Chamber committee for consideration as projects for which to lobby.

Director McGowan stated some years more Yolo County projects were included on that list than in other years but that the trip was still worthwhile as there was much for which to lobby. He requested that Mr. Bassett and Director Anderson push to get the RUCS and Davis project added to the list at the Chamber Transportation Committee they would attend the following morning.

Mr. Bassett stated that staff would work to schedule individual visits with legislators during the visit to lobby for local projects not included on the chamber list.

Agenda Item 10- Report on YCTD Employee Salaries and Benefits

Ms. Phillips reminded the directors that at the March meeting they had directed staff to return with an item ahead of the proposed budget detailing YCTD staff salaries and benefits. She reported the salary line item in the preliminary budget would reflect no salary increases for the upcoming fiscal year per direction from the board. She explained three issues regarding employee benefits would affect the preliminary budget. 1) CALPERS had increased the total contribution required under retirement from 22.2% to 25.137%, due to lower investment returns; 2) Health insurance premiums through the CALPERS program had increased by 18.6-22.1%; and 3) the board approved a plan to address Other Post Employment Benefits (OPEB).

Reviewing the salary/position table provided in the staff report she pointed out the last adjustment to the employee salary ranges was effective July 1, 2007. She mentioned that salary ranges for most civil service positions in the county had five steps within each range with movement from one step to the other (usually a 5% change) normally occurring on an anniversary date. She reported that one YCTD jurisdiction had frozen step adjustments while the others had elected to control labor expenses through furloughs, attrition and other methods. She reminded the directors that YCTD salary adjustments were solely performance based and there are no cost of living adjustments. For the fiscal years 10/11 and 11/12, performance based adjustments have been removed for YCTD employees.

Ms. Phillips informed the board that the Project Coordinator/Buyer position had recently been vacated. She stated that, while the position was included in the preliminary budget, staff was assessing several options; whether it should be filled, if remaining employees could perform some or all of that work, or if some of those activities could be contracted out.

Director Greenwald stated that both the City of Davis and UC Davis were reducing their benefit costs by having employees pick up a portion of their retirement costs. She stated she would not vote for a District budget that did not contain a similar provision for YCTD employees.

Mr. Bassett suggested that he may remove employer retirement contribution percentage increases from the retirement line item and move that adjustment to contingencies, which would give the board an opportunity later

on to consider options for addressing the matter.

Director McGowan stated that he agreed that it was reasonable to expect employees to pick up some of their retirement contribution. He added that he expected to see some form of employee retirement modification or reform in the near future. He also stated that, in reviewing the salary chart provided, that he felt the staff was underpaid and would propose increases in the future.

Director Greenwald responded that she did not agree with Director McGowan and that for the size of the organization the salaries were acceptable.

Mr. Bassett mentioned to the board that, particularly with the increased number of younger employees, there would be a risk of losing some employees if there were no prospect of increases within the adopted ranges.

Director Pimentel stated that the trend was toward employees shouldering some portion of their retirement contributions and perhaps the District could move toward the employees contributing 4% of those contributions. He suggested a phase approach where employee contributions would increase over time. He said that public employees were known to accept lower salary ranges off-set by better benefits.

Director McGowan agreed with Director Pimentel's comments and mentioned that that portion paid by the employees would be pre-tax and the effects of that should be analyzed.

Director Villegas stated that staff should bring the matter back for future review and consideration of action by the board. He agreed with Directors McGowan and Pimentel that the salary chart reflected salaries at the lower end of the range for those positions rather than at the higher end.

Director McGowan said that the District and the board needed to demonstrate awareness of the situation and begin to respond appropriately. He added that the board was responsible for both managing the budget and being responsible for the employees.

Mr. Bassett mentioned that the District was not a Social Security employer. Director Greenwald said the City of Davis wasn't either.

Director Anderson reported that at the recent League of California Cities meeting it appeared that a mandate was coming for employees to pick up their share of retirement contributions.

Agenda Item 11- Receive Director's Report

- a) Status of YCTD Operations Facility – Mr. Bassett stated that staff was working with SACOG to ensure improved funding flow of certain state funds for the facility expansion project. Bids for the facility are due on May 5th.
- b) ADA Updates – Ms. Phillips reported working with the Citizens' Advisory Committee as part of the effort to implement procedures to control costs in the paratransit area. She reminded the directors that both the premium and dial-a-ride senior services were not ADA protected so ADA riders would have first priority. She stated she expected to bring a proposal back for consideration in June or July.
- c) Agricultural Worker Transportation Update – Mr. Bassett informed the directors that SACOG's Ag Worker transportation contractor was reporting 13 van pools in operation under the program, but he expressed concern that only one was operating in Yolo County. He also reminded the board that the unused vans would end up re-assigned to other parts of the state if not utilized in the SACOG four-county region. He said it appears that there are commitments in place to continue pursuing and implementing ag worker transportation vanpools in the SACOG region through December of 2011.
- d) Corridor Mobility Improvement Account (CMIA) – Mr. Bassett indicated that SACOG and Caltrans were considering projects which could make use of \$40-\$70 million in leftover CMIA funds (from Proposition 1B). He stated that only those projects on the 2007 list would be eligible for consideration of unused funds. For Yolo County those projects were the bikeway between Sacramento and Davis and the I-5/SR 113 interchange. He indicated that Caltrans has determined that neither would be ready to go to construction by the end of 2012 and thus would not be ready in time for those funds. He said that it was likely that the Lincoln Bypass project will be the primary project that will be pursued for this region and that other regions, like the Bay Area and San Joaquin Valley area, will be contenders. (The last time excess CMIA funds were available, SACOG was successful in obtaining \$65 million for carpool lanes along I-80.)
- e) Oral Report –

- Mr. Bassett reminded the directors of the change of date for the May board meeting from May 9 to May 23.
- Mr. Bassett reported the prototype rehabilitated bus was back on property and in service. The remaining 11 buses would be completed over the next several months.

f) Attachments – Mr. Bassett reminded the directors of the attachments included with their board packets.

Director Pimentel asked if the District was still seeing high expenses for the paratransit service. Mr. Bassett replied expenses were still higher than desirable but staff was exploring proposals such as taxi subsidies and route deviation.

Agenda Item 12 - Adjournment

Minute Order 11-18

Director McGowan made the motion, seconded by Director Pimentel, to adjourn the April 14, 2011 meeting of the YCTD Board of Directors until its next scheduled meeting May 23, 2011. Roll call resulted in:

AYES: Anderson, Greenwald, McGowan, Pimentel, Villegas

NOES: None

ABSENT: None

ABSTAIN: None

There being no further business, the meeting adjourned at 8:14 p.m.

Respectfully Submitted:

 _____, Secretary

TERRY V. BASSETT

TB/ks