

**YOLO COUNTY TRANSPORTATION DISTRICT
BOARD OF DIRECTORS MEETING
February 14, 2011
Woodland City Hall, Council Chambers
300 First Street, Woodland, CA**

Agenda Item 1 – Call to Order/Roll Call/Pledge of Allegiance

Chair Anderson called the meeting to order at 7:03 p.m. He requested that Ms. Souza call roll. He then led the assembly in the pledge of allegiance. The following representatives were in attendance:

Davis – Sue Greenwald (Primary)
Winters – Harold Anderson (Primary)
West Sacramento – Oscar Villegas (Primary)
Woodland – Art Pimentel (Primary)
Yolo County – Mike McGowan (Primary)
UC Davis – Geoff Straw (Alternate)
Caltrans District 3 – Alyssa Begley (Alternate)

Staff present were Terry Bassett, YCTD Executive Director; Janice Phillips, YCTD Deputy Director, Kwai Reitz, YCTD Finance Officer and Kathy Souza, YCTD Administrative Assistant.

Others present were: Carmen Alba, Sebastian Gonzales and Ed Remly, Veolia Transportation; Bob Clarke and Joe Krovoza, City of Davis, Maureen Pascoe, City of West Sacramento, William Lowell, West Sacramento.

Agenda Item 2 - Consider Approval of Agenda for February 14, 2011 meeting

Minute Order 11-05

Director McGowan made the motion, seconded by Director Villegas, to approve the agenda for the February 14, 2011 meeting as distributed. Roll call resulted in:

AYES: Anderson, Greenwald, McGowan, Pimentel, Villegas
NOES: None
ABSENT: None
ABSTAIN: None

Agenda Item 3 - Comments from public regarding matters NOT on the Agenda, but within the purview of YCTD

William Lowell informed the directors the City of West Sacramento had posted no smoking signs in bus shelters in West Sacramento and called for the other jurisdictions to follow their lead. He stated he would like any new buses to be purchased with more flexible seating to allow more mobility devices. He then suggested that enclosed bus shelters like those on Cottonwood Street in Woodland should be redesigned for better ventilation.

Director Villegas mentioned a vocational youth group in West Sacramento and asked Mr. Bassett if they could possibly be contacted about building bus benches. Mr. Bassett stated it was a possibility as community groups had provided benches in the past.

Agenda Item 4 – Consent Calendar

Director Pimentel asked to have Item 4a removed from the Consent Calendar.

4a. Approve YCTD Board Minutes for Meeting of January 10, 2011

Minute Order No. 11-06

Director McGowan made the motion, seconded by Director Greenwald, to approve the board minutes for the regular meeting of January 10, 2011. Roll call resulted in:

AYES: Anderson, Greenwald, McGowan, Villegas

NOES: None

ABSENT: None

ABSTAIN: Pimentel

Minute Order No. 11-07

Director McGowan made the motion, seconded by Director Greenwald, to approve the following Consent Calendar items:

4b. Consider rejection of claim associated with Jason Morris

4c. Award bus stop improvement installations to low bidder, White's Custom Construction.

4d. Authorize Yolo County Transportation District to apply for and execute Caltrans Planning Grants and Yolo Solano Air Quality Management District Clean Air Grants

4e. Declare 2 GMC Amerivan ADA vehicles surplus and authorize their disposal

Roll call resulted in:

AYES: Anderson, Greenwald, McGowan, Pimentel, Villegas

NOES: None

ABSENT: None

ABSTAIN: None

Agenda Item 5 – Board Member Reports, Announcements, Appointment Nominations, Presentations

Director Begley reported that she had been promoted and Eric Fredricks would serve as the interim replacement to the YCTD board.

Director Pimentel nominated Kathy Dreyer as Woodland's interim representative to the Citizens' Advisory Committee until Lucinda Talkington could resume her duties.

Minute Order No. 11-08

Director Pimentel made the motion, seconded by Director McGowan, to appoint Kathy Dreyer as Woodland's interim representative to the Citizens' Advisory Committee. Roll call resulted in:

AYES: Anderson, Greenwald, McGowan, Pimentel, Villegas

NOES: None

ABSENT: None

ABSTAIN: None

Agenda Item 6 – Oral Update from Veolia Transportation

- a) Ms. Alba reported a recent complaint from a customer of a bus leaving early from the H and 11th stop in Sacramento. She advised that Ms. Phillips had reviewed the Automatic Vehicle Location history for the bus and determined that the bus was on time rather than early. Ms. Alba stated that the Customer Service staff was working on making their responses to such calls more helpful to callers.
- b) Ms. Alba reported that Veolia's January safety meetings had focused on safe following distance, defensive driving and safe boarding of passengers in wheelchairs, especially those with items on the back of the chair that might make them top heavy.
- c) Ed Remly reported:
 - i. He and Mr. Bassett had visited the Complete Coach Works facility in Riverside to review the progress on the first of the YCTD buses being rehabilitated.
 - ii. Following a customer complaint, the MCI bike racks were inspected and new securing straps installed on all units. Maintenance staff was given a refresher course in maintenance of the units. Mr. Bassett said the replacement securement straps had been redesigned by the bike rack manufacturer.

- iii. Mr. Remly informed the directors that, at Veolia's expense, two buses had been outfitted with ProTran pedestrian alert safety devices. Veolia was also testing in other locations and was considering implementing some such safety devices in the future.

Director Straw asked if the devices were driver activated. Mr. Remly responded that they were automatically triggered at low speeds during bus turns. Director Straw asked if there had been any negative feedback in neighborhoods about noise from the units. Mr. Remly stated that it was too early to have received such feedback.

Item 7 – Review Recommended Transportation Appropriations and Reauthorization Projects

Mr. Bassett explained the Appropriations and Reauthorization procedures. He then explained that the proposed projects had been reviewed by the YCTD Technical Advisory Committee (TAC) then the Yolo Managers' Group as requested by the board.

He advised the board that staff recommended a letter be sent to Congressman Thompson identifying the 2012 funding needs within Yolo County and supporting the Port of West Sacramento Channel Deepening Project.

Mr. Bassett explained that he had been informed by staff from Yolo County that they wanted the Alternative Transportation Corridor project moved into the Tier 1 project list as did the City of Davis for its Intermodal Parking Facility project.

Director McGowan expressed concern about placing the Rail Relocation Study on the Tier 1 list as there had been no formal presentation to the various jurisdictions about the study.

Director Greenwald expressed her support for the Rail Relocation Study stating that it was more than just a safety project but also served as a smart growth project that would allow infill in the City of Davis.

Director Pimentel asked if the Davis Intermodal Parking Facility project had been reviewed by the TAC. Mr. Bassett responded that it had been briefly discussed, but was not part of the 2008 project list the TAC used as its starting location at its recent meeting and was not one of the TACs top recommended projects.

Director Greenwald stated she had introduced the project when she had previously served on the YCTD board.

Director McGowan asked if there was any more detailed information on the Davis Intermodal Parking Facility project than the single page distributed to the directors. Mr. Bassett responded that a specific project was included in SAFETEA-LU as an FTA project; however, the project could not move forward because FTA had issues regarding the use of such funds for parking structures. Director McGowan stated his concern that the board had not been updated on the project as described tonight.

Director Greenwald stated the Amtrak station should be considered a regional significant project as customers were from Sacramento as well Yolo County.

Mr. Clarke, City of Davis Interim Public Works Director, informed the directors the project was in the MTIP and not a new project. He added that this was the primary focus project for Davis.

Director McGowan asked if the Davis City Council had taken a position on the project. Mr. Clarke responded that they had not considered it since the most recent Yolo Managers Group meeting but had previously stated their support for the project.

Davis Mayor Joe Krovoza thanked the board for their consideration of this project and requested the board and District staff help keep the project moving forward.

Director Pimentel stated he would like to have a priority list from Davis to clarify their project list.

Director McGowan asked if the Davis Intermodal Parking Facility project had multiple phases planned. Mr. Clarke responded that a timeline was provided but that staff had presented the entire project for reauthorization funding since it would be a 6-year reauthorization.

Director Pimentel expressed concern that neither rail project (i.e., rail relocation study and Davis Intermodal parking) being proposed had been formally presented to the YCTD board with explanation of any regional significance.

Mr. Bassett suggested considering removing the construction costs of the Davis Intermodal Parking Facility project and support the project with that revised figure up to, but excluding, construction. Mr. Clarke stated the project cost up to construction would be \$4.15 million. Mr. Bassett estimated the federal share would be about \$3.7 million.

Minute Order 11-09

Director McGowan made the motion, seconded by Director Pimentel, to direct staff to take the following actions:

For Appropriations:

- Authorize a letter to Congressman Mike Thompson reiterating the following 2012 funding needs:
 1. I-5/Hwy 113 Connector: \$2.1 million (highway project)
 2. Support Port of West Sacramento Channel Deepening Project: \$20.5 million (the Corps of Engineers recently lowered the proposed appropriation to \$3.5 million)
 3. Yolobus ADA vehicle replacements: \$763,868 (transit project)
 4. Rail Relocation Study—affecting Woodland, Davis, West Sacramento, Yolo County (preliminary engineering, environmental review): \$750,000 (railroad project)

For Reauthorization:

- Express support for *Continuation of “Small Transit Intensive City” Category in Reauthorization*
- Express support for the following Tier 1 Projects under Transportation Reauthorization, in the priority order listed below, with the understanding that projects under different funding source categories do not conflict with one another:

HIGHWAY FUNDING

- 1) Northbound I-5 to Southbound State Highway 113 connector--\$10-25 million
- 2) Yolo County Rural-Urban Connector Transportation Project, including Yolo CR 98, Yolo CR 22, 27, 31)--\$4 million
- 3) UC Davis Gateway to Downtown Davis Complete Streets Development--\$3.2 million

BIKE & PEDESTRIAN

- 1) Putah Creek Ped/Bike Bridge in Winters--\$1,076,000
- 2) Woodland-Davis Alternative Transportation Corridor Bike Path design, engineering, right-of-way--\$2.6 million

TRANSIT

- 1) Yolobus Bus Replacement (19 buses & 20 ADA vehicles)--\$10,683,126

RAIL – both rail projects to be supported with equal priority

- Davis regional intermodal parking facility--\$3.7 million
- Rail Relocation Study—affecting Woodland, Davis, West Sacramento, Yolo County (preliminary engineering, environmental review)--\$750,000
- Express support for the following Tier 2 Projects:
 - Woodland regional park-and-ride and transit center (\$6.4 million);
 - West Sacramento/Sacramento Streetcar (\$56 million);
 - UC Davis Memorial Union Transit Terminal Rehabilitation (\$2.4 million),
 - West Sacramento Streetscape (Jefferson to Sycamore) project (\$16.2 million);
 - West Sacramento South River Road Barge Canal Crossing and Village Parkway Extension Project (\$24 million);
 - West Sacramento Industrial Blvd and Harbor Blvd widening project (\$22,592,000);
 - UC Davis Campus Multi-modal Sustainability & Safety Improvements (\$950,000).

Roll call resulted in:

AYES: Anderson, Greenwald, McGowan, Pimentel, Villegas
NOES: None
ABSENT: None
ABSTAIN: None

Agenda Item 8 – Assumptions for Preparing Preliminary 2011/2012 Budget

Mr. Bassett directed the board’s attention to the staff report on preliminary 2011/2012 budget preparation assumptions. He mentioned the following assumptions:

- No significant projected service level changes, unless SACOG’s unmet transit needs process mandates service increases
- YCTD’s contractual obligation to Veolia including the monthly rate adjustment by 3.25%, per revenue hour by 3.75-4.25% and per revenue mile by 3.5%

He stated that staff would revisit the matter at a future meeting.

Chair Anderson asked staff to address the matter of unfunded liabilities in the preliminary budget.

Agenda Item 9- Receive Director’s Report

- a) International Transit Studies Mission – Mr. Bassett congratulated Director Straw on his selection for the upcoming transit studies mission to China and India.
- b) SACOG Annual Unmet Transit Needs Hearing Results in Yolo County – Mr. Bassett informed the directors SACOG’s Annual Unmet Transit Needs Hearing for Yolo County occurred Monday January 24, 2011 at 2:00 p.m. in the Council Chambers of Woodland City Hall and directed their attention to the results in the staff report.

Mr. Bassett asked if the directors had any questions about the remainder of the Director’s Report

- c) Status of YCTD Operations Facility
- d) Sacramento Metropolitan Chamber State Legislative Summit & California Transit Association Transit Lobby Day
- e) Winters Route to Serve New Vacaville Transit Center
- f) Oral Report
- g) Attachments – Mr. Bassett reminded the directors of the attachments included with their board packets.

Agenda Item 10 - Adjournment

There being no further business, by consensus the meeting adjourned at 8:40 p.m.

Respectfully Submitted:

 _____, Secretary

TERRY V. BASSETT

TB/ks